

PS 64 Youth Development Program

A Collaboration between The Educational Alliance-Boys & Girls Club, COMPASS & P.S 64



Academic Enrichment & Talent Development

KINDERGARTEN – 5th Grade

MONDAY-FRIDAY 8:00 A.M-4:30 P.M

Dismissal starts at 4:00 P.M

Program Duration: Wednesday July 5th, 2017 – Friday August 18th, 2017

Application must be returned to Johnale Emery, Shawnia White or Ilana Karpel of the Educational Alliance, or drop them off in our office rm B72

Applications will only be accepted with an updated physical

Registration Dates- February 27th - March 24th, 2017 3:30-6:00 in P.S 64 Cafeteria

Please pick-up applications at:

Educational Alliance After School Office, 600 East 6th Street NY, NY 10009 room# B72,

WE ARE ACCEPTING 150 STUDENTS ON A FIRST COME FIRST SERVE BASIS

Contact Information:

Shawnia White, P.S 64 Youth Development Program Coordinator

Office: (212)979-2387 Email: swhite@edalliance.org

Johnale Emery, P.S 64 Youth Development Program Director

Office: (212)979-2387 Cell: (347)277-4804 Email: JEmery@edalliance.org

Ilana Karpel, Director, Elementary School Programming

Office: (212)979-2387 Cell: (347)930-4760 Email: IKarpel@edalliance.org



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UJA Federation
of New York



WELCOME!

DYCD OVERVIEW

The Department of Youth and Community Development (DYCD) is a New York City agency that funds programs for youth and families. These programs are operated by community-based organizations (CBOs). DYCD thanks you for enrolling yourself or your child in this program.

ENROLLMENT PACKET OVERVIEW

Please answer all the questions below to help us provide quality services. Those marked with an asterisk (*) are optional. If there is a question that you do not understand, please seek help. You can speak with a worker at the CBO that operates the program or call 311 and request the DYCD Youth Hotline. DYCD also has a website www.nyc.gov/dycd and can be followed on Facebook and Twitter for additional information on DYCD services.

This enrollment packet will allow you or your child to be enrolled in this program. The information captured through this form will help the program plan to provide a safe and healthy environment, and provide appropriate services. Enrollment packet sections:

- Welcome and Packet Overview (this page)
- Participant Background (pages 2, 3)
- Participant Health and Safety (pages 3, 4)
- Signatures (pages 5, 6)
- Parent Consent Form
- Other _____

PROGRAM OVERVIEW

COMPASS (Comprehensive After School System): The COMPASS initiative is the City's public after-school program and focuses on providing engaging academic, recreational, civic and cultural activities for students. The programs serve students in grades K- 8 after school, on many school holidays and during part of the summer, and are typically divided between elementary and middle school. Programs are operated by community based organizations and emphasize strong CBO and school partnerships, as well as family engagement. COMPASS programs are primarily school based, and also operate from community based centers, public housing developments and city parks.

This program is operated by:

Description of the Community-Based Organization
Name, short description, and contact information

The Educational Alliance
 Our Youth Development Programs are Boys and Girls Clubs of America clubhouses. We offer 1,500 youth, ages 5-18 with a safe place to go during the out of school time hours. We are dedicated to providing nurturing environments where students thrive through the arts, academic support, leadership development, and health & wellness.

Please save this page for your records and future reference.

COMPASS PROGRAM

1 PARTICIPANT BACKGROUND

Primary Parent / Guardian of Participant:	Who is enrolling in this program? <input type="checkbox"/> Me <input type="checkbox"/> My child <i>To register yourself, you must be 18+ years old.</i>
Phone number:	Phone number (2):
	Email Address:

participant contact information

Date

Last Name

Home Address

City

Zip Code

Home Phone

Email

Program Year

First Name

Apartment Number

State

Borough

Cell Phone

SSN

demographics

Gender Female Male No Response

Date of Birth

Ethnicity Hispanic/Latino Not Hispanic/Latino
 No Response

Race American Indian or Alaskan Native Asian Black/African American
 Native Hawaiian/Pacific Islander White Other No Response

Proof of ID Birth Certificate
 Passport
 Driver's License
 Non-Driver State ID
 Other

student or employment status

Country of Origin

English Proficient Yes No

Student Status Is the participant a student: Yes No

School Type Public Charter Private Other

School Name

Teacher/Advisor

Primary Language

Additional Language(s)

If yes: Full-time Part-time

Student ID / OSIS #

School Address

Current Grade Level

If you are NOT a student, please provide the last school grade level completed:

Grade K-11; please list your last grade: _____
 HS Graduate HS Equivalency Some College
 College Degree

If you are NOT a student, are you:

Unemployed for _____ weeks
 Employed Full-time Employed Part-time

other

Please list anyone else in your household who is participating in this program. Provide first and last names.

COMPASS PROGRAM

1 PARTICIPANT BACKGROUND

Section 1. Participant Background (continued)

other family and household information	The participant lives in housing that is: (Check all that apply) <input type="checkbox"/> Rental <input type="checkbox"/> Family Owned <input type="checkbox"/> NYCHA housing OR The participant is: <input type="checkbox"/> Homeless <input type="checkbox"/> Other:			
	Is or has the participant ever been in foster care:			<input type="checkbox"/> Yes <input type="checkbox"/> No
	Has the participant been enrolled in programs operated by the Administration for Children's Services (ACS)?			<input type="checkbox"/> Yes <input type="checkbox"/> No
	Is the participant or any member of the household (0-64 years old) covered by Medicaid, Child Health Plus, Family Health Plus, or private health insurance?			<input type="checkbox"/> Yes <input type="checkbox"/> No
	If you answered no to the previous question, would you like to be contacted by someone for assistance with health insurance?			<input type="checkbox"/> Yes <input type="checkbox"/> No
	Number of individuals in your household: _____			
	* Is the participant or any member of your household receiving public assistance?			<input type="checkbox"/> Yes <input type="checkbox"/> No
	* Is the participant or any member of your household receiving food stamps?			<input type="checkbox"/> Yes <input type="checkbox"/> No
	* Gross Yearly Household Income:			\$ _____
	The participant lives in a household that is headed by: <input type="checkbox"/> Self, Single, no children <input type="checkbox"/> Single Female Parent <input type="checkbox"/> Single Male Parent <input type="checkbox"/> Two Parents <input type="checkbox"/> Two Adults, no children			
* Sources of household income:				
<input type="checkbox"/> Employment <input type="checkbox"/> TANF <input type="checkbox"/> Social Security <input type="checkbox"/> Unemployment Insurance <input type="checkbox"/> Pension <input type="checkbox"/> SSI <input type="checkbox"/> General Assistance <input type="checkbox"/> Other _____				

2 PARTICIPANT SAFETY

EMERGENCY CONTACTS. If there is an emergency, please contact the following individuals:

NAME	_____	Relationship to Participant:	_____
Pick Up	<input type="checkbox"/> This person may pick up my child.	Contact	Write down all numbers and circle the best number to call in case of an emergency: <input type="checkbox"/> Home _____ <input type="checkbox"/> Cell _____ <input type="checkbox"/> Work _____ <input type="checkbox"/> Email _____
Address	_____		
Apartment	_____		
City, State	_____		
Zip Code	_____		
NAME	_____	Relationship to Participant:	_____
Pick Up	<input type="checkbox"/> This person may pick up my child.	Contact	Write down all numbers and circle the best number to call in case of an emergency: <input type="checkbox"/> Home _____ <input type="checkbox"/> Cell _____ <input type="checkbox"/> Work _____ <input type="checkbox"/> Email _____
Address	_____		
Apartment	_____		
City, State	_____		
Zip Code	_____		

COMPASS PROGRAM

2 PARTICIPANT SAFETY

Section 2. Participant Safety (continued)

PARTICIPANT HEALTH INFORMATION:

Please check any of the following that pertain to the participant. Many needs or health challenges can be accommodated and may not limit enrollment in the program.

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Allergies to food | <input type="checkbox"/> Behavioral/Emotional Issues | <input type="checkbox"/> Diabetes | <input type="checkbox"/> Obesity |
| <input type="checkbox"/> Allergies to medications | <input type="checkbox"/> Convulsions/Seizures | <input type="checkbox"/> Medication | <input type="checkbox"/> Physical Disabilities |
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Congestive Illness (e.g., heart murmur/disease, blood pressure) | <input type="checkbox"/> Corrective Devices (e.g., crutches, hearing aid, eye glasses) | <input type="checkbox"/> Pregnancy |

If you have checked any of the above OR there are other important health needs that may affect participation in the program, including activities that the participant MAY NOT do, please provide details:

⦿ This section is only for parents enrolling their children. ⦿

PICK-UP/DISMISSAL INFORMATION:

My child has permission to walk home alone at dismissal. Yes No

My child MAY NOT be picked up by: _____

The following individuals are authorized to pick up my child:

NAME	Relationship to Participant
Write down all phone numbers and circle the best number to call in case of an emergency:	
Phone	<input type="checkbox"/> Home _____ <input type="checkbox"/> Cell _____ <input type="checkbox"/> Work _____ <input type="checkbox"/> Other _____
Email Address:	

NAME	Relationship to Participant
Write down all phone numbers and circle the best number to call in case of an emergency:	
Phone	<input type="checkbox"/> Home _____ <input type="checkbox"/> Cell _____ <input type="checkbox"/> Work _____ <input type="checkbox"/> Other _____
Email Address:	

PARTICIPANT INTERESTS:

Interests/Activities	<input checked="" type="checkbox"/> Likes/Strengths	<input type="checkbox"/> Dislikes/Challenges
Reading		
Math		
Media (digital art, photography, videography)		
Writing (poetry, short fiction, journaling)		
Art (painting, drawing, sculpturing)		
Performance (music, dance, drama)		
Science Technology Engineering Math/STEM		
Sports (team, individual)		
Video Games		
Board Games		
Cooking & Nutrition		
Gardening		

How we can be helpful to you/your child? Are there are other services or activities that would be interesting and or helpful to you/your child? _____

Does your child have an Individualized Education Plan and/or Special Needs? Yes No

Please use the space below or on the back of the page to provide details or list goals you would like to share with us.

OTHER SERVICES:

*Please check any other DYCD services you or your family might be interested in learning more about?

- Education/Literacy/High School Equivalency
- Adolescent Literacy
- Fatherhood Services
- Workshops/Fairs (College Prep, Financial Planning, Parenting, etc.)
- Housing Assistance
- Immigrant Services
- LGBTQ Support Services
- Runaway and Homeless Youth
- Senior Services
- Summer Youth Employment
- Young Adult Internships

SIGNATURES:

To the best of my knowledge the information above is true. I agree to its verification and understand that falsification may be grounds for termination of service. Information provided may be used by the City of New York to improve City services or to access additional funding.

I have completed this application for my child.

Parent/Guardian: _____
(Print) (Sign) (Date)

I have completed this application for myself.

Applicant: (18 and older) _____
(Print) (Sign) (Date)

Organization: _____
Intake Specialist/Staff: _____ Date: _____

COMPASS PROGRAM

Parent/Guardian Consent

The Department of Youth and Community Development (DYCD) provides funding for this program as part of its mission to help you assist your child reach his or her full potential. Many of our programs are run by community based organizations. We work to make sure the services you and your children receive are of the highest quality. DYCD is requesting your permission to allow us to collect information we need on your child, their participation and the quality of the services provided.

Consent to Collect and Share Student Information

What information from your child's student records is DYCD requesting?

We are requesting your permission for the NYC Department of Education (DOE) to share personally identifiable information from your child's student records with DYCD. The information we would like to collect consists of biographical and enrollment information (specifically consisting of your child's name, address, date of birth, student identification number, grade, school(s) attended and transfer, discharge, and graduation data about your child); data concerning your child's school attendance (including number of days attended and absences); and academic performance data (including your child's results on state and national exams, credits earned, grades, promotion and retention status, and fitnessgram score); and data related to any disciplinary actions taken against your child (including number and type of suspensions).

We are requesting to collect the information listed above about your child on a past, present and future (i.e., ongoing) basis.

We are also requesting your permission for DYCD to share information we collect on the enrollment form from you and/or your child with DOE staff. The information includes registration information, student's interests and challenges, type of program enrolled in and frequency of participation. This information will be used to help the school and community organization work together to meet you and your child's need.

Who will see my child's information and how will it be safeguarded?

The only people who will see your child's individual information are DYCD and DOE staff who manage the data systems and prepare research reports and program analyses. The limited number of DYCD staff identified to receive personal information is screened, provided extensive training to follow strict guidelines on protecting the confidentiality of information that would personally identify you or your child. Personally identifiable information collected from student records will only be shared electronically between DOE and DYCD and will be secured and protected in the DYCD data base. Personally identifiable information will not be shared with any community based organizations or their staff members.

We will not use your name or your child's name in any published report. While we request your consent, your responses to the below requests will not affect your child's participation in DYCD sponsored programs.

Please check Yes or No to each of the following statements:

- I understand why DYCD is asking my permission to access the information listed above from my child's student records, and I give permission to DOE to share that information with DYCD on an ongoing basis.
 Yes, I give my permission No, I do not give my permission

- I understand why DYCD is asking my permission to share information about my child collected by DYCD with DOE staff and I give my permission to DYCD to share information with DOE on an ongoing basis.
 Yes, I give my permission No, I do not give my permission

Student/Applicant Name: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

Additional Parent/Guardian Name: _____

Additional Parent/Guardian Signature: (optional) _____

COMPASS PROGRAM

Consent for Photo/Videotaping and Use of Youth Work

Please be aware that sometimes, staff, photographers, newspapers, television reporters, media representatives and public relations personnel may be present during program activities and special events, both in-school and away from school. In some cases, they may photograph, interview or otherwise record children who participate in these events. The resulting images, videos and interviews may be used solely for non-profit, non-commercial purposes of the program to promote the programs in printed and electronic media published by our agency, such as brochures, books, print and email newsletter, DVDs and videos, websites and blogs. These images may also be used by DYCD in its publications for non-profit educational purposes.

- I understand my child may be photographed, interviewed or otherwise recorded during program activities and special events and give permission for my child to be photographed, interviewed or otherwise recorded solely for non-profit, non-commercial purposes of the program.
 Yes, I give my permission No, you do not have permission

- I understand that my child's work may be used in materials that promote programs, solely for non-profit, non-commercial purposes of the program.
 Yes, I give my permission No, you do not have permission

Consent for Emergency Medical Treatment

I give authority to the Program Agency's staff to obtain necessary emergency medical treatment for my child with the understanding that the family will be notified as soon as possible. I understand that every effort will be made to contact me before and after medical care is provided.

Yes, I give permission No, I do not give permission

Consent Statement

I the undersigned, certify that I have reviewed all the above consent statements and indicated my wishes. I understand that consent is voluntary and I can withdraw it in writing at any time.

Student/Applicant Name

Student Signature (if 18 or older)

Parent/Guardian Name

Parent/Guardian Signature Date

Additional Parent/Guardian Name (optional)

Additional Parent/Guardian Signature Date

COMPASS PROGRAM



Department of
 Youth & Community
 Development

Agency: _____

School: _____

Parent Consent for Participation in Data Collection

Dear Parent:

Your child, _____, is enrolled in a program at _____ which is supported by the Department of Youth and Community Development (DYCD). In order to monitor the effectiveness of this program and ensure its future success, DYCD is collecting information about participants' experiences in the program. This information will help DYCD learn how the program helps students and how it can be improved. This project has been approved by the Department of Education.

Specifically we ask permission from parents to:

- Survey children about the DYCD program.

Any information we collect will be used only to assess the DYCD program and will not be made public. Participating in the evaluation will not affect your child in school, in the program, or in any other way. We will not use your name or your child's name in any report. Participation is completely voluntary and participants may withdraw at any time with no consequences.

Please select one of the options below.

You only need to complete and return this form if you select "No, I do not want my child to participate."

YES, I GIVE PERMISSION FOR MY CHILD TO PARTICIPATE. I have read the above information and I give permission for my child to participate in the DYCD survey.

 Signature

 Date

NO, I DO NOT WANT MY CHILD TO PARTICIPATE. I have read the above information and I DO NOT give permission for my child to participate in the DYCD data collection activities.

 Signature

 Date

If you have any questions or concerns, please contact the after school program coordinator/director or Lisa Gulick, Assistant Commissioner, Planning, Research and Program Development, at DYCD at (212) 676-8100 or by e-mail at lgulick@dycd.nyc.gov.

COMPASS PROGRAM

BGCA Consent Form

Student Name: _____

- I **DO** grant permission for my child to participate in Boys & Girls Club surveys
 I **DO NOT** grant permission for my child to participate in Boys & Girls Club surveys

Parent/Guardian Signature: _____ Date: _____

The Educational Alliance's after school programs are part of the Boys & Girls Clubs of America. As part of the Boys & Girls Club we participate in program surveys. These surveys are voluntary, but we value feedback from all participants.

Surveys will ask students how they feel about the activities and time they spend at the Club, education plans, and involvement in community service and work. Additionally, the survey asks about the attitudes and health behaviors, including questions about nutrition and physical activity.

Surveys will be distributed occasionally during regular program hours. Surveys will be designed to protect your child's privacy. Students will not put their names on the survey, and no student will ever be mentioned by name in a report of the results. All information from the survey will be kept completely confidential. Program staff will see only reports of the information combined for groups of participants in the study. No reports will be shared that show your child's answers on the survey.

If you have any questions about the survey, please do not hesitate to contact the Program Director.

Thank you!

Parent's Last Name: _____

Parent's First Name: _____

Child's Last Name: _____

Child's First Name: _____

Address: _____

State: _____

City: _____

Zip Code: _____

Work/Cell Number: _____

Home Number: _____

Parent's Company of Employment: _____

(This information is used solely for funding and statistical purposes and will not affect your child's participation in the program.)

1. How many years have you been coming to the after-school program? _____ years

2. Are you part of a single parent household? Yes No

3. Are you a child of military personnel? Yes No

4. Are you eligible for free or reduced school lunch? Yes No

5. Income Range: Please check the appropriate box which reflects your household's income:

\$0 to \$10,000

\$60,001 to \$70,000

\$10,001 to \$20,000

\$70,001 to \$80,000

\$20,001 to \$30,000

\$80,001 to \$90,000

\$30,001 to \$40,000

\$90,001 to \$100,000

\$40,001 to \$50,000

\$100,001 to \$110,000

\$50,001 to \$60,000

\$110,001 or more

How many individuals are in your household: _____

6. If your child is in Kindergarten....

My child previously attended an Educational Alliance Head Start Program

My child did NOT attend an Educational Alliance Head Start Program

7. If your child is in 6th Grade.....

My child previously attended an Educational Alliance afterschool program

My child did NOT previously attend an Educational Alliance afterschool program

8. If your child is in 9th Grade.....

My child previously attended an Educational Alliance afterschool program

My child did NOT previously attend an Educational Alliance program

